

Center for Behavioral Health Research and Training (CBHRT)

REQUEST FOR PROPOSALS

I. PURPOSE

The School of Social Work at the University of Central Florida established the Center for Behavioral Health Research and Training (CBHRT) with the dual goals of fueling scientific discovery and expanding professional expertise. The Center was designed to foster collaborative partnerships and cross-fertilization of mental health professionals, health care providers and behavioral health researchers whose united expertise can create cutting-edge solutions for improving the health and well-being of diverse populations.

One of the Center's initiatives is a seed program that seeks to support behavioral health research. Through this program, the Center funds pilot projects that have the potential for developing into large-scale studies.

II. AWARD INFORMATION

Total Funding: \$40,000

Expected Number of Awards: 8

Award Amount per Project: \$5,000

III. RELEVANT DATES

Proposal Submission Deadline: October 18, 2019 at 11:59 pm

Notification of Awards: November 18, 2019

Project Period: January 3, 2020 - December 31, 2020

IV. ELIGIBILITY INFORMATION

All applications must include a minimum of **two** investigators from different departments within the Academic Health Sciences Center (College of Health Professions and Sciences, College of Nursing, and/or College of Medicine). A co-investigator from the School of Social Work is preferred. **Prior recipients of CBHRT's seed grant program are not eligible to reapply.**

V. APPLICATION AND SUBMISSION INFORMATION

The application should include the following three elements:

- A cover letter that provides a list of all faculty members on the project along with the name of their department affiliations and contact information (phone and email address);
- A 2-3-page proposal that outlines the subject of interest, the methodology selected to examine the subject of interest, the long-term goals for seeking funding to expand upon

the current study, and an explanation of how the project specifically fosters collaborative partnerships/cross-fertilization of mental health professionals, health care providers and behavioral health researchers to create cutting-edge solutions for improving the health and well-being of diverse populations; and

- A line-item budget along with a brief budget narrative

All documents should be single-spaced with one-inch margins. All text should be in Arial or Times New Roman 12-point font.

All documents should be submitted by email to abigail.ruoss@ucf.edu. Please include each member of the research team (PI and all Co-PIs) on the cc: list of the submission email. Confirmation of submission receipt will be sent by email to everyone on the cc: list.

VI. FUNDING RESTRICTIONS

Costs of faculty salary and conference travel are unallowable. All funds must be directed toward project activity. Examples of allowable expenditures include but are not limited to research assistant support, software, translation services, participant incentives, and travel to research sites. Funding cannot support external awards/projects.

VII. APPLICATION REVIEW INFORMATION

Proposal review will be guided by the following criteria:

- Alignment with one of the eight priority areas found in the Florida State Health Improvement Plan, which is available at http://www.floridahealth.gov/about/state-and-community-health-assessment/ship-process/_documents/ship-exec-summary.pdf;
- Rigor of research methodology selected; and
- Potential for future funding.

VIII. AWARD ADMINISTRATION INFORMATION

All applicants will be notified of the review outcome by email, using the email addresses listed in the application cover letter.

Deliverables: Award recipients are required to submit a final report, which will be made available on the website of the Center for Behavioral Health Research and Training. Additionally, all recipients are required to present their research outcomes at a CBHRT event after the funding project period (approximately Jan 2021).

IX. CONTACT INFORMATION

Applicants should contact Abigail Ruoss at 407-823-4302 or abigail.ruoss@ucf.edu with any questions.